

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS

Board Meeting: September 12, 2007

A meeting of the Georgia State Board of Landscape Architects was held on Wednesday, September 12, 2007, at the Office of the Division Director, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

The following Board Members were present:

Michael W. Breedlove, Landscape Architect and Chairman
D. Chad Baker, Landscape Architect
Paul Brickey, Landscape Architect
Rebecca Kirk, Landscape Architect

Others present were:

Gwyn H. Ridley, Executive Director
Ruth Reece, Applications Specialist
Marie S. Urquhart, Board Secretary

Chairman Breedlove established that a quorum was present at 9:55 a.m. and called the meeting to order.

Ms. Kirk made a motion to **approve** the minutes of the July 25, 2007 Board meeting.
Mr. Baker seconded the motion. The motion carried unanimously.

The Board held a public hearing at 10:00 a.m. regarding adoption of the proposed amendments to Rules 310-2-.01(6) – Applications. No written comments were received and no interested party attended the hearing. The public hearing was adjourned at 10:05 a.m. The Board meeting was reconvened at 10:05 a.m. by Chairman Breedlove. Ms. Kirk made a motion to adopt the proposed amendments to 310-2-.01(6) – Applications. Mr. Baker seconded the motion. Members Baker, Breedlove, Brickey, and Kirk voted to adopt the rules as posted. (See Attachment #1.)

The Board held a public hearing at 10:00 a.m. regarding adoption of the proposed amendments to Rules 310-2-.03(5) – Examinations. No written comments were received and no interested party attended the hearing. The public hearing was adjourned at 10:05 a.m. The Board meeting was reconvened at 10:05 a.m. by Chairman Breedlove. Mr. Baker made a motion to adopt the proposed amendments to 310-2-.03(5) – Examinations. Ms. Kirk seconded the motion. Members Baker, Breedlove, Brickey, and Kirk voted to adopt the rules as posted. (See Attachment #2.)

Ms. Kirk made a motion to enter into **Executive Session**, in accordance with O.C.G.A. 43-1-2(k) and 43-1-19(h) to deliberate on applications, investigations and to receive investigative reports. Mr. Baker seconded the motion. Voting in favor of the motion were those members present who included Board members Baker, Breedlove, Brickey and Kirk. The Board concluded **Executive Session** in order to act on these matters and to continue with the public session.

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Applications:

Mr. Baker made a motion to **approve** the following applications for examination, reciprocity, reinstatement, and temporary licensure that met certification requirements. Ms. Kirk seconded the motion. The motion carried unanimously.

Examination:

The following applicants were **approved** to take the L.A.R.E.:

Jonathan Harris Bussell
Warren Robert Elwell
Benjamin Todd Williams
Moody Brown Oliver, III

The following applicant was **approved** to take the L.A.R.E. pending receipt of additional documentation:

Lindsey Dennell Smith

The following applicant was **approved** to take the L.A.R.E. pending verification of 18 months work experience:

Joshua C. Beck

The following applicants were **disapproved** to take the L.A.R.E.:

David Benjamin Cates
Elizabeth Gillespie
Rachel Cox Von Ins

Reciprocity:

The following applicants were **approved** for licensure by reciprocity, pending passage of the Georgia Component section of the exam:

Glen Lee Craig
Joshua P. Daniel
Jeremy R. Floyd

The following applicant was **approved** for licensure by reciprocity, pending receipt of additional documentation and pending passage of the Georgia Component section of the exam:

Ann Steadman Hajduk

Reinstatement:

The following applicants were **approved** for reinstatement of an expired license:

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Trenholm Baker	LA000191
Mark Christian Brostrom	LA001048
Michael C. Furbush	LA001120
Lillian Graves Huffman	LA000708

The following applicant was **disapproved** for reinstatement of an expired license:

Bradd Howell Stuart

Temporary Licensure

The following applicant was **approved** for renewal of Temporary Licensure:

Robert F. Poore

Licensed Since the Last Review:

The Board reviewed the following list of Landscape Architects licensed since the last review. Ms. Kirk made a motion to approve the list of licensees. Mr. Brickey seconded the motion. The motion carried unanimously.

License Number	Name	License Date	License Method
LA001484	Dennis J. Decker	08-28-2007	Reciprocity - KS
LA001485	Donald D. Dalton	08-28-2007	Reciprocity - ME
LA001486	Patrick D. Hoagland	08-28-2007	Reciprocity - KY
LA001487	Allan J. Iosue	08-29-2007	Reciprocity - FL
LA001488	Dennis E. Meyer	08-29-2007	Reciprocity - WA
LA001489	Kathryn Anne Poole	08-29-2007	Reciprocity - TX
LA001490	Leah Michelle Simon	08-29-2007	Reciprocity - TN
LA001491	Matthew Sherrod Stovall	08-29-2007	Reciprocity - LA
LA001492	Tony M. Tate	08-29-2007	Reciprocity - NC
LA001493	Lucinda Marie Bray	09-11-2007	Examination
LA001494	Ryan Michael Jenkins	09-11-2007	Examination
LA001495	Michael Glenn McKenzie	09-11-2007	Examination
LA001496	Adam Scott Ormsbee	09-11-2007	Examination
LA001497	Brandon Charles Sutton	09-11-2007	Examination
LA001498	Clayton Carl Pearson	09-11-2007	Examination

The Board reviewed the following list of Landscape Architects whose license was administratively reinstated since the last review.

License Number	Name	Date Reinstated
LA001237	Howell F. Beach, III	09-05-07

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Enforcement Committee:

The Board received a report from the Enforcement Committee on the following cases. Ms. Kirk made a motion to approve the recommendations. Mr. Brickey seconded the motion. The motion carried unanimously.

LA080001 – Close the case and refer to the appropriate jurisdictional authority

LA080002 – Close the case and refer to the appropriate jurisdictional authority

Examination Unit:

After reviewing a request from the Examination Unit, Ms. Kirk made a motion to **approve** the request for six (6) hours of continuing education credits for the Subject Matter Experts (SME) that participated in the August 9, 2007 Workshop. Mr. Baker seconded the motion. The motion carried unanimously.

The Board reviewed the following Examination schedule for 2008. Mr. Brickey made a motion to approve the dates. Mr. Baker seconded the motion. The motion carried unanimously.

Graphic Sections:

June 9, 2008
June 10, 2008

December 8, 2008
December 9, 2008

Georgia Component:

March 31, 2008
September 22, 2008

June 11, 2008
December 10, 2008

Computer Based Sections:

March 11-13, 2008

September 16-18, 2008

Executive Director's Report:

The Executive Director updated the Board on the following items:

- Newsletter
- FY 2008 Board Travel
- Staff Transition

Correspondence, Inquiries, and Information:

Jim Hines: After reviewing correspondence, the Board advised that structural designs of non-habitable structures are within the realm of practice for Landscape Architects.

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Nancy Somerville: The Board reviewed correspondence regarding a continuing education provider approval system.

The Board reviewed other correspondence and information that did not require a vote or action.

MNGWPD:

The Board reviewed and discussed draft correspondence regarding the Metro North Georgia Water Planning District (MNGWPD), storm water model ordinances, and storm water management reports.

Mr. Baker will finalize the correspondence as discussed for mailing to the Association of County Commissioners of Georgia (ACCG) and Georgia Municipal Association (GMA) requesting an audience with each group for the purpose of educating/informing County and City leaders of the limitations being placed on landscape architects through model ordinances, especially those prepared by the MNGWPD.

CLARB:

Jim Penrod: The Board reviewed information regarding the examinee questionnaire changes.

The Board reviewed other correspondence and information that did not require a vote or action.

2008 Board Meeting Dates:

The Board reviewed the following dates for the 2008 Board meetings. Mr. Brickey made a motion to accept the dates. Mr. Baker seconded the motion. The motion carried unanimously.

January 16, 2008

April 2, 2008

July 16, 2008

October 1, 2008

Other Business:

Ms. Kirk will coordinate the Board's electronic newsletter.

There was no further business and the meeting was adjourned at 12:35 p.m.

Marie S. Urquhart
Recorded by Board Secretary

Gwyn H. Ridley
Reviewed by Executive Director

Michael W. Breedlove
Chairman
Landscape Architects

These minutes were approved on _____ January 16, 2008

These minutes were signed on _____ January 16, 2008

**SYNOPSIS OF PROPOSED REVISIONS TO THE GEORGIA STATE BOARD OF
LANDSCAPE ARCHITECTS RULES FOR APPLICATIONS-EXAMINATIONS
CHAPTER 310-2**

Rule 310-2-.01 Applications

Purpose: Addresses applications for licensure.

Main Features: Deletes permission for an applicant for licensure to obtain qualifying experience under an architect, engineer, or land surveyor.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED
AMENDMENTS TO THE GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS
RULES FOR APPLICATIONS-EXAMINATIONS**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

310-2-.01 Applications.

(1) An application for licensure as a Landscape Architect by examination shall be submitted on a form provided by the Board and may be received at any time during regular business hours at the office of the Board. The deadlines for submission of applications to the Board office are:

June examination: March 1st for first-time applicants;
March 15th for re-exam applicants.

December examination: September 1st for first-time applicants;
September 30th for re-exam applicants.

(a) Each applicant sitting for the examination must obtain written approval from the Board prior to taking any portion (written and/or computer based) of any examination offering that occurs at any time during the year.

(2) An examination fee shall accompany the application.

(3) All portions of the application must be completed and the Board reserves the right to require the applicant to furnish proof of the statements made therein. Failure to supply additional evidence within the dates prescribed by the Board, or failure to appear before the Board, if requested, may be considered just and sufficient cause for denial of the application as an incomplete application.

(4) The Board reserves the right to retain any and all documents submitted.

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(5) The Board may require evidence to support the adequacy of the training required. Successive periods of employment of less than 10 weeks may not be considered as part of a training described on the application.

(6) In order to be acceptable to the Board, the 18 months of training required in O.C.G.A. 43-23-7 as a prerequisite for the examination must be in the actual full-time practice of landscape architecture under the direct supervision of a registered landscape architect, ~~registered architect, professional engineer, or registered land surveyor~~. Exceptions to the supervision requirements provided for in this paragraph will be considered by the Board on a case by case basis. It is the applicant's responsibility to provide adequate documentation to show evidence of having met the training requirement provided for in this paragraph. Full-time is defined as a minimum of 40 hours worked per week. In order for part-time work to fulfill the training requirement, 36 months of training with a minimum of 20 hours worked per week is required.

(7) Applicants who hold a Master of Landscape Architecture degree or a Master of Science degree in landscape architecture but who do not hold a Bachelor of Landscape Architecture degree or a Bachelor of Science degree in landscape architecture, must complete the training requirements provided for in O.C.G.A. 43-23-7 as a prerequisite for the examination.

(8) The Board will provide reasonable accommodation to a qualified applicant with a disability in accordance with the Americans With Disabilities Act. The request for an accommodation by an individual with a disability must be made in writing and received in the Board office by the application deadline along with appropriate documentation, as indicated in the Request for Disability Accommodation Guidelines.

O.C.G.A. §§ 43-1-2, 43-1-7, 43-23-2, 43-23-4, 43-23-6, and 43-23-8.

**SYNOPSIS OF PROPOSED REVISIONS TO THE GEORGIA STATE BOARD OF
LANDSCAPE ARCHITECTS RULES FOR APPLICATIONS-EXAMINATIONS
CHAPTER 310-2**

Rule 310-2-.03 Examinations

Purpose: Addresses applications for licensure by examination.

Main Features: Corrects typographical errors.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED
AMENDMENTS TO THE GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS
RULES FOR APPLICATIONS-EXAMINATIONS**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

310-2-.03 Examinations. Amended.

(1) Examinations shall be those examinations prepared by the Council of Landscape Architectural Registration Boards (CLARB) and an examination prepared by or on behalf of the Georgia State Board of Landscape Architects covering information related to the practice of landscape architecture in the State of Georgia.

(2) The “Landscape Architectural Registration Examination (LARE)” and the “Georgia Component” shall be the examination provided for in O.C.G.A. 43-23-7. (c).

(3) Each applicant sitting for the examination must obtain written approval from the Board prior to taking any portion (written and/or computer based) of any examination offering that occurs at any time during the year.

(4) The examination format may be administered via computer-based and/or written and graphic portions as determined by the Board.

(5) The Examination may consist of the following six (6) sections:

(a) ~~Legal and Administrative Aspects of Practice~~ Project and Construction Administration

(b) ~~Analytical Aspects of Practice~~ Inventory, Analysis and Program Development

(c) ~~Planning and~~ Site Design

(d) ~~Structural Considerations and Materials and Methods of Construction~~ Design and Construction Documentation

(e) Grading, Drainage and Stormwater Management

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(f) Georgia Component – Georgia Laws, Rules, Regulations and Ecosystem of Georgia Preservation, Protection, Enhancement and Modification

(6) The six (6) sections of the examination may cover, but not be limited to, the following topics:

(a) Environmental systems and principles

(b) Life safety and security principles

(c) Plant materials

(d) Planning and design principles

(e) Architectural principles

(f) Engineering principles

(g) Structural considerations

(h) Geology and soil science

(i) Principles of grading, and drainage, and stormwater system design

(j) Erosion, sedimentation, and pollution control

(k) Drafting, surveying, and mapping principles

(l) Assessing existing and built characteristics of sites, areas and regions

(m) Construction details, methods and techniques

(n) Water issues, including use, quality, quantity

(o) Irrigation systems

(p) Ethical standards for professional practice

(7) The applicant is required to pass all portions of the examination.

(8) The Georgia Component prepared by or on behalf of the Board shall be given at least once each calendar year. The date, time, and place of the examination shall be determined by the Board.

(9) The minimum passing score of each part of the examination shall be established by the Board with a recommendation from CLARB and the Professional Licensing Boards Examination Division.

(10) An applicant receiving a passing grade on one or more subjects on the examination shall be given credit for those subjects passed.

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(11) All applicants shall be notified in writing of the results of the examination.

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Attachment

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Michael W. Breedlove, the presiding officer

identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS.
2. I am over the age of 18 and in all over aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On September 12, 2007 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.

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4. The legal authority for the closure of this meeting was:

OCGA 43-1-2 (k); 43-1-19(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

RECEIPT OF AND DELIBERATIONS REGARDING APPLICATIONS
AND APPLICATION INFORMATION AND DELIBERATIONS
REGARDING INVESTIGATIONS AND ENFORCEMENT MATTERS;
RECEIPT OF THE RESULTS OF INVESTIGATIONS.

FURTHER THE AFFIANT SAYETH NOT.

Michael W. Breedlove
PRESIDING OFFICER

SWORN AND SUBSCRIBED BEFORE ME

This 12th day of September , 2007

Marie S. Urquhart
Notary Public